

Minutes of Board of Studies Meeting

(2nd Meeting of Board of Studies for B.Sc. in Hospitality and Tourism Management)

The Board of Studies Meeting for the Department of Hospitality and Tourism Management was held in TLSU Tarsali Campus at 3.00 p.m. on 09th May 2016 to discuss issues as per the agenda forwarded to members of the Board. **(Discussing and validating syllabus of three years and validating 3rd, 4th, 5th & 6th semester subjects content).**

The meeting was convened by the convener **Dr. Rahul Kanagat (Head, Department of Hospitality & Tourism Management)** and was conducted under the chairmanship of the Provost Mr. Vikrant Pande.

Following members were present during the meeting:

1. Mr. Vikrant Pande :Provost
2. Dr. Ashutosh Sandhe : I/C Dean- Academics
3. Dr. Rahul Kanagat : HOD HTM & I/C COE
4. Mr. Nirav Gandhi : Member
5. Chef Kuldeep Sood : Member
6. Mr. JK Mangaraj : Member
7. Ms. Anusha Sharma : Member
8. Mr. Doron Powar : Guest Faculty

Agenda:

1. Introduction of the new Members / Invitees of the Board of Studies (HTM) of TLSU
2. Minutes of 1st BOS held on 30th July, 2015
3. Recommendations on revision of Curriculum Content for B.Sc. (HTM) for all semester.
4. Finalization of the Examination Scheme.
5. Recommendations on Proposed Short Term Courses in HTM.
6. Any item (s) approved by the Chairperson.

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Minutes of Meeting:

- Minutes of 1st BOS held on 30th July, 2015: The proceedings of the minutes are approved by the members.
- Recommendations on revision of Curriculum Content for B.Sc. (HTM) for all semesters.

The Board of Studies (HTM) deliberated and provide recommendations on the following:

- Recommendations on curriculum re-design with due emphasis on Practical components and in accordance with the current industry / academic requirements.
- Detailed syllabi of all courses/subjects of B.Sc. (HTM) for all semesters.(1st to 6th)
- Points Discussed and Recommendation incorporated in the syllabus.

General Topics:

1. Nomenclature of the course to be checked – B.Sc. in Hospitality and Tourism Management does not match – Should be B.Sc. in Hospitality and Hotel Administration
2. NCHMT has 60% skills oriented topics and rest of the topics are given 40% weightage.
3. IT applications of the hospitality industry to be added.
4. Social marketing to be added.
5. Submissions of the report to be kept once after the completion of the training.
6. Semester 5 Introduction to aviation and tourism marketing.
7. Duration of short term course – 3 months to be reduced to 1 month.

Dr. Mangaraj & Chef Kuldeep Sood recommended:

1. Unit sequence to be changed.
2. History of Indian cuisine to be added. Students to be added about the food, the eating habit, the culture.
3. Students to be taken for visits to places where they can actually see the transport, institutional cooking taking placed.
4. Purpose of unit 6 and 7 to be defined.
5. To add online hospitality journals as reference materials.
6. Terminology for Hospitality Supervision to be reworked.



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7. To add service gap as a topic in the syllabus.
8. Unit 5 to be taken to security and loss prevention management Semester 6.
9. Delegation and barriers to go in Unit no 1.
10. Unit 3 to be termed as Talent acquisition procedures.
11. Change in Sequence - unit 1, unit 2 talent acquisition, unit 3 induction, unit 4 communication skills.

Mr. Nirav Gandhi recommended:

1. Students should know what Night Audit is, Merge night audit with any unit.
2. Adding service components.(e.g. How do I go to any mall of place of attraction and how does the FO staff answer to that question).
3. Budgeting to be added according to the category of hotels (Heritage hotel pricing policies).
4. Pricing policy of the rooms that is going on right now should be added.
5. Rate of the day and “BAR” to be added to the student.

Dr. Mangaraj and Mr. Nirav Gandhi recommended:

1. Technology in food and beverage outlets to be added. We should focus on developing technologically smart people.
2. Unit 5: social media, online marketing and monitoring social media to be added.
3. Unit 6: Corrective action to be added.
4. Theme restaurants to be added.
5. Future trends in housekeeping to be added.
6. Life span of all furniture and fixtures to be added.
7. 1st semester: fundamentals of tourism to be added.
8. To add the concepts like Incredible India.
9. Tourism marketing to be added.
10. Emerging trends in tourism. Domestic and international to be included.
11. Role of travel agencies in tourism, Traditional and Online to be added.
12. Case study and online study to be included, travel and tourism terminology to be added.
13. Tourism and environment, legal aspects to be added.
14. Speaking: To add about their specific departments. To add topics like speaking on
 - a. General Manager
 - b. F&B Manager
 - c. HR Manager
 - d. FO Manager.

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Finalization of the Examination Scheme:

The examination marking pattern put forward by the Controller of Examinations was approved by the board.

At the end of the meeting, the changes in syllabus for B.Sc. in Hospitality & Tourism were accepted by the Board. The meeting ended with thanks to the chair and all the members.

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Dr. Rahul Kanagat

Professor and HOD for HTM

TeamLease Skills University,

Vadodara



TEAMLEASE SKILLS UNIVERSITY
PROPOSED B.Sc HTM WBL PROGRAMME STRUCTURE (CBCS) - THIRD BOS

Sr.	Sem I	CREDITS	Sr.	Sem III	CREDITS	Sr.	Sem V	CREDITS	Elective Based Specialisation
1	Foundation in Front Office Operation - I	6	1	Front Office Operation - I	6	1	Hospitality Human Resource Management	4	1 Front Office Operation and Management
2	Food and Beverage Service - I	6	2	Food Production Operation - I	6	2	Understanding Food Safety and Hygiene	4	2 Food Production Operation and Management
3	Foundation in Food Production - I	6	3	Housekeeping Operation - I	6	3	Professional Skills for Hospitality - I	4	3 Housekeeping Operation and Management
4	Housekeeping - I	6	4	Food and Beverage Service Operation - I	6		Elective Subject (Specialisation)	24	4 Food And Beverage Operation and Management
5	Computer and Office Administration - I	4	5	Hotel Sales and Marketing	4				
6	English and Communication Skills - I Theory	4	6	English and Communicative Skills - II	4				
	Total	32		Total	32		Total	36	
Sr.	Sem II		Sr.	Sem IV		Sr.	SEM VI		Elective Based Specialisation
1	Foundation in Front Office Operation - II	6	1	Front Office Operation - II	6	1	Basics of Entrepreneurship	4	1 Front Office Operation and Management
2	Food and Beverage Service - II	6	2	Food Production Operation - II	6	2	Basics of Hotel Engineering	4	2 Food Production Operation and Management
3	Foundation in Food Production - II	6	3	Housekeeping Operation - II	6	3	Food Science	4	3 Housekeeping Operation and Management
4	Housekeeping - II	6	4	Food and Beverage Service Operation - II	6	4	Professional Skills for Hospitality - II	4	4 Food And Beverage Operation and Management
5	Hotel Accounting	4	5	Basics of Hotel Engineering	4	5	Elective based Specialisation	20	
	Personality Development and Job Skills - I	4		Essentials of Personality Development for Hospitality II Theory	4				
	Total	32		Total	32		Total	36	

TOTAL CREDITS 200

Final Year (3rd Year) will be elective based specialisation)

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